



ECONOMIC
DEVELOPMENT
COLLABORATIVE

MINUTES

EDC-VC EXECUTIVE COMMITTEE MEETING

January 10, 2025

Location: 4001 Mission Oaks Blvd. Suite P, (Red Room) Camarillo, Ca 93012

Attendance: Kristin Decas, *Chair* —Port of Hueneme/Oxnard Harbor
Cynthia Herrera — Community Colleges of Ventura County
Bob Engler— City of Thousand Oaks
Janice Parvin—County of Ventura
Peter Zierhut – Haas Automation
Rosie Ornelas—Economic Roundtable Representative, City of Oxnard

Absent: Harold Edwards—Limoneira Company
Dee Dee Cavanaugh, *Board Chair*—City of Simi Valley
Misty Perez — City of Port Hueneme

Guests: N/A

Staff: Bruce Stenslie - EDC President/CEO

Call to Order: 3:35p.m. Chair Kristin Decas welcomed everyone and expressed thanks for attending.

Amendment to the Agenda: N/A

Public Comment: N/A

Approval of Executive Committee Minutes: **Executive Committee Meeting Minutes, December 4, 2024**
Chair Kristin Decas requested a motion to approve the minutes of December 4, 2024, Executive Committee meeting. Supervisor Janice Parvin moved to approve and file the

minutes of December 4, 2024, Executive Committee meeting minutes. Bob Engler seconded the motion. All Executive Members listed in attendance in favor, motion approved.

Administration

A. EDC Annual Meeting, Considerations for Officer Nominations and Executive Committee Membership for 2025

Bruce Stenslie provided an overview of the Annual Meeting Date, the executive committee's role as nominating committee for officers, alternating and private sector chair, and the executive committee appointments at chairs discretion.

Bruce also mentioned that this year's meeting will include a panel discussion on workforce upskilling.

The considerations for today are the sponsorships and understanding that aside from the board member dues EDC does ask for sponsors to put on the Annual Meeting, and the finalization of the officers and Executive Committee members. The committee members had a discussion and shared their comments.

While the Executive Committee serves as the nominating committee for the officers, the appointment of the Executive Committee is at the Chair's discretion, pending approval by the full board.

Kristin Decas called a motion to approve the recommended slate of officers for election by the full board at the 2025 annual meeting: Bob Engler, Chair; Cynthia Herrera, Vice Chair; Peter Zierhut, Secretary/Treasurer; Bruce Stenslie, President. Cynthia Herrera moved to approve the motion and Bob Engler seconded. All Executive Members listed in attendance in favor, motion approved.

B. Adoption of Executive Committee Calendar

Bruce Stenslie shared the recommended calendar, continuing with the schedule of meeting the 1st Wednesday of the month, 3:30, every month except skipping July.

Kristin Decas called a motion to approve the recommended meeting calendar: Bob Engler moved the motion, Peter Zierhut seconded. All members in attendance in favor, motion approved.

C. Presidents Report

Bruce Stenslie provided an overview of the various local, regional, and other community meetings and partnerships. A few updates for board members included upcoming events, and grant opportunities. With interest in the partnership and leveraging of resources.

New and Unfinished Business: No new or unfinished business.

Executive Committee Comments: N/A

Closed Session - Employee Performance Evaluation Government Code Section 54957(b)(1) Title: President - Committee went into Closed session at 4:18pm

Report Out of Closed Session of There were no comments from this closed session.

Closed Session - Employee Performance Evaluation Government Code Section 54957(b)(1) -

Report Out of Closed Session of The Committee came out of closed session at 4:32, reporting out approval of a bonus payment based on 2024 performance and approved modifications to the contract salary and benefits, to be recommended to the full Board of Directors at its meeting in February 2025.

Executive Committee Comments: Chair Kristin Decas offered her thanks for the support of the committee over the year. Thanks and congratulations on job well done offered in return.

Adjournment: At 4:36pm Board Vice Chair Kristin Decas thanked everyone for attending and announced the meeting adjourned to February 7, 2024.