



ECONOMIC
DEVELOPMENT
COLLABORATIVE

MINUTES

EDC-VC EXECUTIVE COMMITTEE MEETING

March 6, 2024

Location: 4001 Mission Oaks Blvd. Suite P (Red Room) Camarillo, CA 93012

Attendance: Dee Dee Cavanaugh – City of Simi Valley
Rosie Ornelas – Economic Roundtable Representative, City of Oxnard
Janice Parvin—County of Ventura
Peter Zierhut—*Secretary*, Haas Automation
Cynthia Herrera—Ventura College Community College District

Absent: Bob Engler—City of Thousand Oaks
Kristin Decas, *Board Chair* —Port of Hueneme
Misty Perez—City of Port Hueneme
Harold Edwards—Limoneira Company

Guests: None

Legal Counsel: Nancy Kierstyn Schneider

Staff: Bruce Stenslie - EDC President/ CEO
Alondra Gaytan - EDC Director of Strategic Relations
Shalene Hayman- EDC Controller

Call to Order: 3:55 p.m. Peter Zierhut, Board Chair thanked everyone for attending.

Amendment to the Agenda: N/A

Public Comment: N/A

**Approval
of Executive
Committee
Minutes:**

Executive Committee Meeting, February 7, 2024

Peter Zierhut Secretary requested a motion to approve the February 7, 2024, Executive Committee Meeting Minutes. Supervisor Janice Parvin moved to approve and file the minutes and Dee Dee Cavanugh seconded the motion, Cynthia Herrera Abstained. All Executive Members listed in attendance in favor, motion approved.

Administration:

A. Consideration of Draft Budget, 2024

Bruce Stenslie provided an overview of the 2024 draft budget and introduced Shalene Hayman, EDC Controller, to share additional comments. This will go to the full board on the 21st. Bruce will provide an overview at the in person board meeting. This item was for informational purposes. Board members shared their comments.

B. Update on Digital Upskilling Initiative, Sharing Progress Outcomes with Regional Leadership

Bruce Stenslie provided an overview of the Digital Upskilling Initiative. Bruce reported that currently the EDC is very close to complete the outcomes and are doing an internal assessment of the money that is going to be left over, with an eye to developing other digital upskilling projects in response to business and worker need. This item was for informational purpose.

C. President's Report

Bruce Stenslie shared information on various on-going activities..

**New and Unfinished
Business:** N/A

**Executive
committee
comments:** N/A

Adjournment: At 4:57pm. Secretary Peter Zierhut thanked everyone for attending and announced that the meeting is adjourned to April 3rd .