

**MINUTES**  
**EDC-VC BOARD OF DIRECTORS MEETING**  
**November 16, 2023**

- Location:** 4001 Mission Oaks Blvd, Board Room, Camarillo, CA 93012
- Attendance:**
- Haider Alawami —City of Thousand Oaks
  - Kristin Decas—Port of Hueneme , *Vice Chair*
  - Nan Drake – E.J. Harrison Industries
  - Michael Blanda – Mechanics Bank
  - Dee Dee Cavanaugh—Pacific Westen Bank, *Board Chair*
  - Harold Edwards -- Limoneira Company
  - Jeff Gorrell—County of Ventura, Board of Supervisor
  - Mike Harris—Pacific Coast Business Times
  - Amy Fonzo – Aera Energy
  - Julia Justice—Meissner Corporation
  - Jey Lacey—SoCal Edison
  - Dr. Martita Martinez Bravo – City of Camarillo
  - Rosie Orneleas—City of Oxnard
  - Janice Parvin—County of Ventura, *Board of Supervisor*
  - Mike Silacci—AT&T
  - Sim Tang Paradis—City National Bank
  - Brian Tucker – Ventura County West (Liaison)
  - Barry Wolfman—Dignity Health/St. John’s Hospitals
- Absent:**
- Gerhard Apfelthaler- California Lutheran University
  - Stephanie Caldwell – Tri- County Chamber Alliance
  - Pedro Chavez – City of Santa Paula
  - Martin Erickson—Ventura County Transportation Commission
  - Jeremy Goldberg—Central Coast Labor Council
  - Daniel Groff – City of Moorpark
  - Cynthia Herrera – Ventura County Community College District
  - Rachel Lang- City of Ojai
  - Bryan McDonald – City of Oxnard
  - Sarah McLelland—Montecito Bank and Trust
  - Albert Mendez – City of Fillmore
  - Misty Perez—City of Port Hueneme
  - Tracy Perez- VCEDA
  - Alex Schneider – The Trade Desk
  - Joe Schroeder - City of Ventura

<b>Legal Counsel:</b>	Nancy Kierstyn Schreiner, Law Offices of Nancy Kierstyn Schreiner
<b>Staff:</b>	Ray Bowman, EDC SBDC Director Alondra Gaytan, Director of Strategic Relations Bruce Stenslie, President/CEO Jaime Fall, Workforce & Economic Strategies Director
<b>Guests:</b>	Gloria Martinez—County of Ventura Jessica Daugherty—Cause Impacts
<b>Call to Order:</b>	Board Chair Dee Dee Cavanaugh welcomed everyone and called the meeting to order at 4:07 pm
<b>Amendment to the Agenda:</b>	N/A
<b>Public Comment:</b>	None
<b>Approval of Meeting Minutes:</b>	<b>Approval of Meeting Minutes, October 19, 2023</b> Board Chair Dee Dee Cavanaugh opened discussion and invited comments from members of the board regarding the October 19, 2023, board minutes. Dee Dee Cavanaugh called a motion to approve the October 19, 2023. Supervisor Janice Parvin moved the motion and Barry Wolfman seconded. All Board members listed in attendance in favor, motion carried.
<b>Financial Report:</b>	<b>Financial Report, October 2023 Financials</b> Bruce Stenslie provided an overview of the 2023 financials. A discussion occurred, and board members shared their comments. Board Chair Dee Dee Cavanaugh called for a motion to approve the October 2023 financials. Supervisor Jeff Gorell moved the motion and Dr. Martita Martinez Bravo seconded. All Board members listed in attendance in favor, motion carried.
<b>Administration:</b>	<p><b>A. Update on Digital Upskilling Initiative</b> Bruce Stenslie introduced Jaime Fall to the Board and Jaime proceeded with introducing himself, the team and Jessica Daugherty, Principal at Cause Impacts. Jessica and Jaime provided an update and overview of the Digital Upskilling program and described current status and what’s next.</p> <p><b>B. Planning Considerations for Annual Meeting, January 18, 2024</b> Bruce Stenslie shared that the Save the Date (including the venue, speaker, meeting flow) for the annual meeting in January.</p> <p><b>C. President’s Report</b> Bruce Stenslie provided an overview of the various local, regional, and other community meetings and partnerships. A few updates for board members included upcoming events, and grant opportunities. With interested in the partnership and leveraging of resources.</p>
<b>Committee/Liaison Reports:</b>	<p><b>Naval Surface Warfare Center – Port Hueneme Division:</b> Bruce Stenslie provided an overview of the Coast Trident event and activities happening at Fathomwex.</p> <p><b>Economic Roundtable:</b> Rosie Ornelas provided an update on the Economic Roundtable and the cities’ current status with new businesses opening and permitting and licensing.</p> <p><b>VCEDA:</b> Nan Drake provided an overview of where VCEDA is they are currently looking at two contracts for management and marketing of the organization. Mike Silacci mentioned that VCEDA is turning 75 years in 2024.</p>

**Ventura County Lodging association:** Brian Tucker thanked Gloria Martinez for her work in organizing the County's 150<sup>th</sup> celebration. Brian shared the metrics on growth and projections moving forward. Haider Alawami reported that the City of Thousand Oaks approved a 6 story Extended Stay hotel.

**Closed Session—  
Conference with  
Labor Negotiators  
Pursuant to  
Government Code  
Section 54957.6 EDC  
Representatives:  
Dee Dee Cavanaugh  
& Nancy Kierstyn  
Schreiner.  
Unrepresented  
Employee:  
President/CEO**

The board went into closed session at 4:42pm.

**Report out of  
Closed Session, if  
any.**

**Consideration of  
Presidents Ninth  
Amended  
Employment  
Agreement,  
Employee  
Compensation**

**Report out of Closed  
Session, if any.**

The board came out of closed session at 4:55 pm.

Nan Drake moved to approve the President's Ninth Amended Employment Agreement. Barry Wolfman seconded the motion. All members listed in attendance in favor, motion approved.

**New or Unfinished  
business:**

None.

**Board Member  
Comments**

Supervisors Janice Parvin and Jeff Gorell shared information about current quarantine and efforts through the Agriculture Commissioner's Office in pest detection and eradication.

**Adjournment**

Dee Dee Cavanaugh called the meeting adjourned at 5:02 pm, to the Annual Meeting, January 18, 2024 at the Zachari Dunes on Mandalay Beach, Oxnard.