



ECONOMIC
DEVELOPMENT
COLLABORATIVE

MINUTES

EDC-VC EXECUTIVE COMMITTEE MEETING

November 1, 2023

- Location:** 4001 Mission Oaks Blvd. Suite P (Red Room), Camarillo, Ca 93012
- Attendance:** Dee Dee Cavanaugh, *Board Chair* – City of Simi Valley
Janice Parvin—County of Ventura
Peter Zierhut, Secretary – Haas Automation
Rosie Ornelas – Economic Roundtable Representative, City of Oxnard
Bob Engler – City of Thousand Oaks
- Absent:** Harold Edwards - Limoneira Company
Kristin Decas, *Vice Chair* —Port of Hueneme/Oxnard Harbor District
Michael Blanda—Mechanics Bank
Misty Perez— City of Port Hueneme
- Guests:** N/A
- Staff:** Bruce Stenslie - EDC President/CEO
Alondra Gaytan - EDC Director of Strategic Relations
- Call to Order:** 3:41 p.m. Board Chair Dee Dee Cavanaugh thanked everyone for attending.
- Amendment to the Agenda:** N/A
- Public Comment:** N/A

**Approval
of Executive
Committee
Minutes:**

Executive Committee Meeting, October 4, 2023

Dee Dee Cavanaugh requested a motion to approve the minutes of October 4, 2023, Executive Committee meeting. Bob Engler moved to approve and file the minutes of October 4, 2023, Executive Committee meeting minutes. Supervisor Janice Parvin seconded the motion. Rosie Ornelas abstained, All Executive Members listed in attendance in favor, motion approved.

Administration

A. EDC Annual Meeting, Considerations for Officer Nominations and Executive Committee Membership for 2024.

Bruce Stenslie shared the importance that the Executive Committee members submit a recommendation for a slate of officers to the full board at the Annual Meeting. The Vice-Chair has traditionally moved into the Chair's position on the annual rotation, the EDC's primary considerations are for identifying nominees for 2024 Vice-Chair and Secretary/Treasurer. Staff will provide a summary at the time of the annual meeting of recent past participation on the Executive Committee and options or priorities for membership. Separately from the nomination and election of Officers, it is the responsibility of each new year's Chair to appoint the other Executive Committee members. The bylaws, Section 3.3, specify that the Executive Committee "shall be established each year at the first Board meeting of the calendar year." This item was for informational purposes.

B. Update on Uplift Central Coast Initiative

Bruce provided an update on the Uplift Central Coast Initiative. He referenced the roles the EDC serves as the Fiscal Agent and Co-Convener of Uplift Central Coast, an initiative funded by the State of California under a piece of legislation called the CA Community Economic Resilience Fund, or CERF. Bruce reported that the Governor has recently "re-branded" the initiative as "California Jobs First." As a co-convener we have responsibility to gather input from a broad and inclusive network of stakeholders and to shape that into a regional "economic resiliency plan," which will include priority strategies to be advanced by implementation projects. Once the state has accepted the regional plan, local entities of all kinds may apply for project funding, consistent with the regional plan, though requiring both the HRTC's (Uplift Central Coast partnership's) endorsement and state review and approval. The planning process is two years. Implementation projects may have another two to three years after that. The "Catalyst" portion involves the distribution of up to \$14 million for each region, to jump start investments in economic recovery. The EDC anticipates that fund to be distributed by around May 2024 to the HRTC's. This item was for informational purposes.

C. Presidents Report

Bruce Stenslie provided an overview of the various local, regional, and other community meetings and partnerships. A few updates for board members included upcoming

events, and grant opportunities. With interest in the partnership and leveraging of resources.

New and Unfinished Business: No new or unfinished business.

Executive Committee Comments: N/A

Closed Session - Employee Performance Evaluation Government Code Section 54957(b)(1) Title: President - Committee went into Closed session at 4:39pm

Report Out of Closed Session - There were no comments from this closed session.

Closed Session - Employee Performance Evaluation Government Code Section 54957(b)(1)

Report Out of Closed Session - The Committee came out of closed session at 4:58, reporting out approval of a bonus payment based on 2023 performance and approved modifications to the contract salary and benefits, to be recommended to the full Board of Directors.

Adjournment: At 4:52 pm. Dee Dee Cavanaugh thanked everyone for attending and announced that the meeting is adjourned to December 6, 2023.