



ECONOMIC
DEVELOPMENT
COLLABORATIVE

MINUTES

EDC-VC EXECUTIVE COMMITTEE MEETING

January 3, 2024

Location: 4001 Mission Oaks Blvd. Suite P, (Red Room) Camarillo, Ca 93012

Attendance: Kristin Decas, *Vice Chair* —Port of Hueneme/Oxnard Harbor
Misty Perez— City of Port Hueneme
Bob Engler— City of Thousand Oaks
Janice Parvin—County of Ventura
Rosie Ornelas—Economic Roundtable Representative, City of Oxnard

Absent: Harold Edwards—Limoneira Company
Dee Dee Cavanaugh, *Board Chair*—City of Simi Valley
Peter Zierhut, *Secretary/ Treasurer*—Haas Automation
Michael Blanda—Mechanics Bank

Guests: N/A

Legal Counsel: Nancy Kierstyn Schreiner – Law Offices of Nancy Kierstyn Schreiner

Staff: Bruce Stenslie - EDC President/CEO
Alondra Gaytan - EDC Director of Strategic Relations

Call to Order: 3:35p.m. Board Vice Chair Kristin Decas welcomed everyone and expressed thanks for attending.

Amendment to the Agenda: N/A

Public Comment: N/A

**Approval
of Executive
Committee
Minutes:**

Executive Committee Meeting, December 6, 2023

Kristen Decas, Vice Chair requested a motion to approve the minutes of December 6, 2023, Executive Committee meeting. Supervisor Janice Parvin moved to approve and file the minutes of December 6, 2023, Executive Committee meeting minutes. Bob Engler seconded the motion. All Executive Members listed in attendance in favor, motion approved.

Administration

A. EDC Annual Meeting, Considerations for Officer Nominations and Executive Committee Membership for 2024

Bruce Stenslie provided an overview of the Annual Meeting Date, the executive committee's role as nominating committee for officers, alternating and private sector chair, and the executive committee appointments at chairs discretion. Bruce also mentioned that the Keynote speaker would be Dee Dee Myers, Senior Advisor to the Governor and Director's Office of Business and Economic Development. The theme is "Connecting Communities: Partnering for Progress." The considerations for today are the sponsorships and understanding that aside from the board member dues EDC does ask for sponsors to put on the Annual Meeting, and the finalization of the officers and Executive Committee members. The committee members had a discussion and shared their comments. Kristen Decas called a motion to approve the recommended slate of officers for election by the full board at the 2024 annual meeting. Bob Engler moved to approve the motion and Misty Perez seconded the motion. All Executive Members listed in attendance in favor, motion approved.

B. Membership Report

Bruce Stenslie shared the background of the EDC's Bylaws pertaining to membership. Concerns, dues, and retention information was shared. Board members discussed continuing to recruit while prioritizing filling vacant seats and adding representation of several sectors. The Committee board members had a discussion and shared their comments. This item was for informational purposes no action item needed.

C. Presidents Report

Bruce Stenslie provided an overview of the various local, regional, and other community meetings and partnerships. A few updates for board members included upcoming events, and grant opportunities. With interest in the partnership and leveraging of resources.

**New and Unfinished
Business:**

No new or unfinished business.

**Executive
Committee
Comments:**

Kristin Decas shared information about the impacts of the recent rains to the Port's shoreside power.

Adjournment:

At 4:41pm Board Vice Chair Kristin Decas thanked everyone for attending and announced the meeting adjourned to February 7, 2024.