



ECONOMIC
DEVELOPMENT
COLLABORATIVE

MINUTES

EDC-VC EXECUTIVE COMMITTEE MEETING

December 6, 2023

Location: 4001 Mission Oaks Blvd. Suite P, (Red Room) Camarillo, Ca 93012

Attendance: Dee Dee Cavanaugh, *Board Chair* – City of Simi Valley
Harold Edwards—Limoneira Company
Kristin Decas, *Vice Chair* —Port of Hueneme
Bob Engler – City of Thousand Oaks
Janice Parvin—County of Ventura
Misty Perez — City of Port Hueneme

Absent: Rosie Ornelas – Economic Roundtable Representative, City of Oxnard
Michael Blanda—Mechanics Bank
Peter Zierhut, Haas Automation

Guests: None

Legal Counsel: Nancy Kierstyn Schreiner – Law Offices of Nancy Kierstyn Schreiner

Staff: Bruce Stenslie - EDC President/CEO
Alondra Gaytan - EDC Director of Strategic Relations

Call to Order: 3:35p.m. Board Vice Chair Kristin Decas thanked everyone for attending.

Amendment to the Agenda: N/A

Public Comment: N/A

**Approval
of Executive
Committee
Minutes:**

Executive Committee Meeting, December 6, 2023

Dee Dee Cavanaugh board chair requested a motion to approve the minutes of December 6, 2023, Executive Committee meeting. Bob Engler moved to approve and file the minutes of December 6, 2023, Executive Committee meeting minutes. Misty Perez seconded the motion. All Executive Members listed in attendance in favor, motion approved.

Administration

A. EDC Annual Meeting, Considerations for Officer Nominations and Executive Committee Membership for 2024

Bruce Stenslie provided an overview of the Annual Meeting Date, the executive committee's role as nominating committee for officers, alternating and private sector chair, and the executive committee appointments at chairs discretion. Bruce also mentioned that the Keynote speaker would be Dee Dee Myers, Senior Advisor to the Governor and Director's Office of Business and Economic Development. The theme is "Connecting Communities: Partnering for Progress." The considerations for today are the sponsorships and understanding that aside from the board member dues EDC does ask for sponsors to put on the Annual Meeting, and the finalization of the officers and Executive Committee members. The committee members had a discussion and shared their comments. This item was not an action item but was for information purposes.

B. Membership Report

Bruce Stenslie shared the background of the EDC's Bylaws pertaining to membership. Concerns, dues, and retention information was shared. Board members discussed continuing to recruit with the prioritizing to fill vacant seats and adding representation of several sectors.

C. Presidents Report

Bruce Stenslie provided an overview of the various local, regional, and other community meetings and partnerships. A few updates for board members included upcoming events, and grant opportunities. With interest in the partnership and leveraging of resources.

**New and Unfinished
Business:** No new or unfinished business.

**Executive
Committee
Comments:**

Kristin Decas extended the invitation to the Ports Holiday Party on December 20th at the Port.

Bob Engler reported that the City of Thousand Oaks passed their general plan.

Adjournment:

At 4:44 pm. Board Chair Dee Dee Cavanaugh thanked everyone for attending and announced that the meeting is adjourned to January 18, 2023.