



MINUTES
EDC-VC BOARD OF DIRECTORS MEETING
March 16, 2023

Location: Board Room, 4001 Mission Oaks Blvd, Camarillo, CA 93012

Attendance: Kristen Decas, *Vice Chair* — Port of Hueneme/Oxnard Harbor Port District
Pedro Chavez—City of Santa Paula
Dee Dee Cavanaugh, *Board Chair* – City of Simi Valley
Nan Drake – E.J. Harrison Industries
Harold Edwards – Limoneira Company
Bob Engler—City of Thousand Oaks
Martin Erickson—VCTC
Jeremy Goldberg – Central Coast Labor Council
Mike Harris —Pacific Coast Business Times
Cynthia Herrera—VCCCD
Rachel Lang – City of Ojai
Dr. Martita Martinez-Bravo—City of Camarillo
Rosie Orneleas— Economic Roundtable
Tracy Perez – VCEDA
Janice Parvin, Ventura County Board of Supervisors
Jey Lacey – Southern California Edison
Bryan MacDonald – City of Oxnard
Chris Meissner – Meissner Filtration Products
Sarah McLelland – Montecito Bank & Trust
Joe Schroeder—City of Ventura
Sim Tang Paradis – City National Bank
Brian Tucker – Ventura County West (Liaison)
Celina Zacarias – California State University Channel Islands
Peter Zierhut, *Secretary/Treasurer* – Haas Automation

Absent: Gerhard Apfelthaler – California Lutheran University
Stephanie Caldwell – Chambers of Commerce Alliance
Daniel Groff – City of Moorpark
Amy Fonzo – Aera Energy
Albert Mendez—City of Fillmore
Carole Drulias—Mechanics Bank
Misty Perez – City of Port Hueneme
Bob Huber—County of Ventura
Alan Jaeger – NSWC Port Hueneme Division (Liaison)
Stephanie Caldwell – Chambers of Commerce Alliance
Skyler Ditchfield– Geolinks
Anthony Goff – Calleguas Municipal Water District (Liaison)
Jim Scanlon – Arthur J. Gallagher and Co
Alex Schneider – The Trade Desk
Trace Stevenson – AeroVironment, Inc

Legal Counsel: Nancy Kierstyn Schreiner, Law Offices of Nancy Kierstyn Schreiner

Staff: Shalene Hayman—EDC Controller
Alondra Gaytan, Director of Strategic Relations
Bruce Stenslie, President/CEO
Ray Bowman, EDC SBDC Director
Marvin Boateng, Director of Lending
Monica Estrella, Grants and Contracts Manager

Guests: Haider Alawami—City of Thousand Oaks
Gloria Martinez—County of Ventura
Mike Silacci – Ventura County Community Foundation

Call to Order: Chair Dee Dee Cavanaugh welcomed everyone and called the meeting to order at 3:40pm.

Amendment to the Agenda: Chair Cavanaugh asked board members to do introductions around the room. Board members introduced themselves.

Public Comment: N/A

Approval of Meeting Minutes: **Approval of Meeting Minutes February 16, 2023.**
Board Chair Dee Dee Cavanaugh opened discussion and invited comments from members regarding the February 16, 2023 minutes. Dee Dee Cavanaugh called a motion to approve the February 16, 2023 Meeting minutes. The motion was moved by Brian MacDonald and seconded by Celina Zacarias, all Board members listed in attendance in favor, motion carried.

Financial Report: **A.) January 2023 Financials.** Shalene Hayman provided an overview of the January Financials for 2023,
B.) February 2023 Financials. Shalene Hayman provided an overview of the February 2023 Financials.

Dee Dee Cavanaugh called a motion to approve both the January and February 2023 Financials. Bob Engler moved to approve the motion and Chris Meissner seconded the motion. All members in attendance in favor, motion passed.

Presentation: **Port Hueneme Strategic Plan**
Bruce Stenslie introduced the Port of Hueneme Port Director Kristin Decas, Kristin provided an overview of the current work that is taking place in developing an updated 10 Year Strategic Plan. Kristen emphasized the five key pillars that include; Economic Vitality, Infrastructure, Environment, Innovation and Technology, and Social Equity, Community and Partners. Board Chair Dee Dee Cavanaugh opened the room for discussion and board members shared their comments. This item was for informational purposes no action needed.

Administration: **A.) Report on State and County Guidance for Holding Brown Act Compliant Meetings Per AB 2449, Through December 31, 2024**
Bruce Stenslie provided an overview of the timeline for the Brown Act Compliant Meetings Per AB 2449. Since early in the pandemic, the Governor’s Office and legislature have provided relief from certain elements of public meeting laws and regulations, for

the purpose of assuring that entities subject to those rules could continue to meet and conduct business while also complying with executive and other health orders for social distancing and keeping members and the public safe. Effective on March 1, the rules change, essentially returning us to a requirement that meetings be held in person, with some very restricted allowance for remote attendance for “just cause” or “emergency circumstances.” Given the level of restriction to qualify for either a just cause or emergency circumstance, and the guidelines for accommodating virtual attendance under those conditions, it is the staff’s recommendation that we simply return to regular Brown Act compliance and hold all meetings in person. For a bit of background, in general: “Just cause” is limited to childcare or caregiving responsibilities, contagious illness, physical or mental disability or travelling while on official business for the organization or another state or local agency. A member is limited to only two virtual attendances per year under the Just Cause allowance. “Emergency Circumstances” are limited to a physical or family medical emergency that prevents a member from attending in person. Remote participation under this circumstance cannot be for more than three consecutive months or 20% of the regular meetings of the agency within a calendar year. There are also additional requirements for a member participating remotely and noticing and technological requirements for any meetings accommodating virtual attendance.

EDC Legal Council Nancy Kierstyn Schreiner provided additional background and detailed information on compliance with AB 2449. Bruce and Nancy mentioned that the Executive Committee discussed the options for compliance at its meeting earlier in March and agreed that the best course for now—to avoid the complicated new rules for accommodating remote attendance—would be to proceed with all in-person meetings. The EDC may of course revisit the discussion and meeting options at any time. This item was for informational purposes no action needed.

B.) Update on the Launch of Uplift Central Coast

Bruce Stenslie provided an overview of the EDC’s designation from the CA Labor and Workforce Agency to serve as the Fiscal Agent and Co-Convener of the Uplift Central Coast Coalition, as funded by the CA Community Economic Resilience Fund, or CERF.

The purpose of CERF is to support new plans and strategies to diversify local economies and develop sustainable industries that create high-quality, broadly accessible jobs for all Californians. The CERF strategy is based on triple bottom line principles and values—economy, equity and environment—and calls for input from and ultimate benefit to disadvantaged, disproportionately impacted and under-represented communities.

The funding is to be distributed through 13 regions defined by a governing partnership of three state agencies: Governor’s Office of Planning and Research, Governor’s Office of Business & Economic Development and the State Labor & Workforce Agency.

The Uplift Central Coast Coalition is comprised of the six counties on the central coast, Ventura, Santa Barbara, San Luis Obispo, Monterey, Santa Cruz and San Benito. For this work we have entered into an MOU with REACH (representing San Luis Obispo and north Santa Barbara counties) and the Monterey Bay Economic Partnership (MBEP) representing Monterey, Santa Cruz and San Benito counties. REACH is to serve as the lead convener; MBEP is the co-convener for the three northern tier counties. For the entire CERF program a total of \$600 million will be distributed statewide in two phases, planning and implementation. Each region will be eligible for up to \$5 million in planning funds, to be granted to a single entity or consortium, called a “High Road Transition Collaborative” or HRTC (we have branded our “HRTC as “Uplift Central Coast”). The responsibilities are to gather input from a broad and inclusive network of stakeholders

and to shape that into a regional “economic resiliency plan,” which will include priority strategies to be advanced by implementation projects. Once the state has accepted our regional plan, local entities of all kinds may apply for project funding, consistent with the regional plan, though requiring both the HRTC’s (our Uplift Central Coast partnership’s) endorsement and state review and approval. The planning process is two years. Implementation projects may have another two to three years after that. We have attached a summary of the project Objectives, Activities and Estimated Dates. This remains subject to amendment but provides something of an overview of the work ahead. The EDC leads for the project are Grants and Contracts Manager Monica Estrella—for our fiscal agent function—and Director of Strategic Relations Alondra Gaytán, in the role of regional co-convenor. This item was for informational purposes no action needed.

C.) President’s Report

Bruce Stenslie provided an overview of the various local, regional, and other community meetings and partnerships.

Board Member Discussion and Committee/Liaison Reports:

Several Members shared information on the status of their industry, business and public agencies.

Board Member Comments:

Brief comments on upcoming activities, including the Point Mugu Air Show this weekend.

New unfinished business:

None

Adjournment:

Board Chair Dee Dee Cavanugh thanked everyone for attending and called the meeting adjourned at 5:00 pm to April 20, 2022 at 3:30pm.