

**MINUTES**  
**EDC-VC BOARD OF DIRECTORS MEETING**  
**March 17, 2022**

**Location:** <https://zoom.us/j/99981838654?pwd=R2d6c1duR0V3RVRNTGV6VzFyNTE1Zz09>

**Attendance:** Haider Alawami – Economic Development Representative/City of Thousand Oaks  
Simone Alex – City of Fillmore  
Letitia Austin – Port of Hueneme/Oxnard Harbor Port District  
Vance Brahosky – NSWC Port Hueneme Division (Liaison)  
Stephanie Caldwell – Chambers of Commerce Alliance  
Dee Dee Cavanaugh, *Vice Chair* – City of Simi Valley  
Nan Drake – E.J. Harrison Industries  
Henry Dubroff – Pacific Coast Business Times  
Harold Edwards, *Board Chair* -- Limoneira Company  
Amy Fonzo – California Resources Corporation  
Suza Francina – City of Ojai  
Monica Gibbs – AT&T  
Daniel Groff – City of Moorpark  
Cynthia Herrera – VCCCD  
Bob Huber – County of Ventura  
Mary Jarvis – Kaiser Permanente  
Mike Johnson – City of Ventura  
Kevin Kildee – City of Camarillo  
Nina Kobayashi – Mechanics Bank  
Jey Lacey – Southern California Edison  
Kelly Long – County of Ventura  
Chris Meissner – Meissner Filtration Products  
Rosie Ornelas – Economic Development Representative/City of Oxnard  
Andy Sobel – City of Santa Paula  
Sim Tang Paradis – City National Bank  
Brian Tucker – Ventura County West (Liaison)  
Peter Zierhut, *Secretary/Treasurer* – Haas Automation

**Absent:** Misty Perez – City of Port Hueneme  
Skyler Ditchfield– Geolinks  
Vianey Lopez – City of Oxnard  
Tracy Perez – VCEDA  
Celina Zacarias – California State University Channel Islands  
Anthony Goff – Calleguas Municipal Water District (Liaison)  
IBEW Local #952  
Gerhard Apfelthaler – California Lutheran University  
Will Mitchell – Strata Solar Development  
Alex Schneider – The Trade Desk  
Trace Stevenson – AeroVironment, Inc.  
Jim Scanlon – Arthur J. Gallagher and Co

**Legal Counsel:** Nancy Kierstyn Schreiner, Law Offices of Nancy Kierstyn Schreiner

**Staff:** Ray Bowman, EDC SBDC Director  
Monica Estrella, Grants and Contracts Manager  
Alondra Gaytan, Director of Strategic Relations  
Shalene Hayman, Controller  
Kelly Noble, Office Manager  
Tracie Schneider, Communications & Marketing Manager  
Bruce Stenslie, President/CEO

**Guests:**

**Call to Order:** Chair Harold Edwards called the meeting to order at 3:33pm. Chair Harold Edwards thanked everyone for attending.

**Amendment to the Agenda:** January Financials will be included in the financial report.

**Public Comment:** None

**Adopt a Resolution, Subject to Government Code 5493, Subdivision (e)(3), for the EDC-VC Board of Directors to Hold Virtual Meetings Due to COVID-19 Emergency:** Chair Harold Edwards called a motion to adopt a Resolution, Subject to Government Code 5493, Subdivision (e) (3), for the EDC-VC Board of Directors to Hold Virtual Meetings Due to COVID-19 Emergency. Mike Johnson moved the motion and Dee Dee Cavanaugh seconded the motion. No abstentions.

**Approval of Meeting Minutes:** **Approval of Meeting Minutes February 17, 2022.**  
Chair Harold Edwards opened discussion and invited comments from members of the board regarding the February 17, 2022 minutes. A correction and amendment were presented by staff to clarify in the Board Member comments section that *“Aera was named to the 2022 Forbes America’s Best Midsize Employer List, ranking 9<sup>th</sup> among a survey of 60,000 Americans working for businesses with at least 1,000. In addition, Aera was also the highest ranked oil and natural gas producer”*. Chair Harold Edwards called for a motion to approve the February 17, 2022 minutes as presented and amended. Board member Bob Huber moved to approve the minutes as amended and board member Nina Kobayashi seconded the motion. All Board members listed in attendance in favor, motion carried.

**Financial Report:** **Financial Report and Overview of January, 2022 and February, 2022 Financials**  
EDC Controller, Shalene Hayman provided an overview of the January, 2022 and February, 2022 financials. A brief discussion occurred and board members shared their comments. Chair Harold Edwards called a motion to approve the Financials covering January, 2022 and February, 2022. Peter Zierhut moved the motion and Sim Tang Paradis seconded the motion. All Board members listed in attendance in favor, motion carried.

**Administration:**

**A. Ratification of President's Approval of a Three- Year Designation of the Fathomwerx Partnership as an Inclusive Innovation Hub by the California Office of the Small Business Advocate, and for a \$250,000 Grant Agreement, for the Term April 1, 2022 Through June 2023.**

Bruce Stenslie Shared the importance if the Three- Year Designation of the Fathomwerx Partnership as an Inclusive Innovation Hub by the California Office of the Small Business Advocate. A brief discussion occurred and board members shared their comments.

Chair Harold Edwards called a motion to approve the Ratification of President's Approval of a Three- Year Designation of the Fathomwerx Partnership as an Inclusive Innovation Hub by the California Office of the Small Business Advocate, and for a \$250,000 Grant Agreement, for the Term April 1, 2022 Through June 2023. Bob Huber moved the motion and Henry Dubroff seconded the motion. All Board members listed in attendance in favor, no opposed and no abstentions, motion carried.

**B. Consideration to appoint the Ventura County Transportation Commission, represented by the executive Director Martin Erickson, to an EDC – VC Board of Directors Non- Voting Liaison Membership. Recommendation to Approve.**

Bruce Stenslie shared the section in the bylaws that allows the EDC to have five Board Liaisons as non-voting members. The recommendation was recommendation to fill the vacancy with an appointment of the Ventura County Transportation Commission, represented by Martin Erickson, Executive Director. Martin joined VCTC in 2016 as director of public transit and was appointed Executive Director earlier this year, in January. He has more than 25 years of transportation experience, including as manager of government affairs at the Santa Barbara Metropolitan Transit District and deputy city manager for the City of Oxnard. Martin also served as director of government affairs for the Santa Barbara Chamber of Commerce. VCTC is composed of all five members of the Ventura County Board of Supervisors, one member from each city council, one citizen member representing Ventura County cities and one citizen member representing the county. VCTC's participation on our board helps address one of our key priorities in economic competitiveness, relating to regional infrastructure.

Chair Harold Edwards called a motion to approve the consideration to appoint the Ventura County Transportation Commission, represented by the executive Director Martin Erickson, to an EDC – VC Board of Directors Non- Voting Liaison Membership. Mike Johnson moved to approve the motion and Bob Huber seconded it. All Board members listed in attendance in favor, no opposed and no abstentions, motion carried.

**C. Consideration of Amendments to the EDC-VC Bylaws. Recommendation to Approve.**

A discussion occurred with all members of the Board. Board members shared their comments regarding the consideration of the Amendments to the EDC-VC By-laws. There was no action today.

**President’s Report**

Bruce Stenslie shared local, regional and other community meetings/ partnerships. An attachment report was shared with all activities that occurred in the month of February.

**Committee/Liaison Reports:**

**A. Naval Surface Warfare Center—Port Hueneme Division**

Updates on the Coastal Trident event and as of April 1<sup>st</sup>, 2022 Alan Jaeger will be stepping in for Vance Brahosky.

**B. VCIC**

Peter Zierhut shared that VCIC continues promoting membership to manufactures. Their next board meeting is coming up in a few weeks. Partnerships with educational institutions continue to grow.

**C. VCEDA**

None at the moment.

**D. Roundtable**

Rosie Ornelas provided an update on the Ventura County Grants.

**E. Ventura County Lodging Association**

Not present, but sent notes on hotel occupancies in advance.

**F. Calleguas Municipal Water District**

Not Present

**Board Member Comments:**

A discussion occurred and board members shared their comments.

**Adjournment:**

Chair Harold Edwards called the meeting adjourned at 4:29 p.m. Next Board meeting is April 21, 2022.